



Company Reg number: 2017/655909/21

COMPANY PROFILE

2022

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1. Executive Summary

ExcelGate Chartered Accountants Inc. is a 100% black-owned and B -BBEE Level 1 contributor multi-disciplinary assurance, advisory and taxation firm Head Quartered at 166 Evelia Street, 255 Marbella Villas, Willow Park Manor, Pretoria. It was conceptualized in the year 2017 and commenced work in 2018. With offices in Pretoria we are a growing audit and accounting firm with clients in several industries such as engineering, civil engineering, mining and environmental consulting, logistics and telecommunications industries. We support and provide professional services banking on our combined experience of twenty-six years from the two directors.

ExcelGate Chartered Accountants Inc. offers services in assurance, accounting, advisory and taxation services. Our key personnel are active practitioners who have adequate balance between practical work and academia.

Firm values include integrity, responsibility, teamwork, continuous learning, and training, and subscribes to high ethical standards and committed to continuous competence development.

2. Our Company

ExcelGate Chartered Accountants Inc. success can be attributed to the enthusiasm and interest in clients' activities, as well as the ability to deliver personal services on a professional level. Over the past two years, our firm has offered its clients adjustable packages with specialised knowledge. The fulfilment of client needs ensures, our firm to grow from strength to strength in the future.

Our ultimate aim is to ensure client business is 100% compliant with legislation so that they can grow and develop their business successfully.

The firm has experienced exponential growth over the last two years and currently serves an impressive client base ranging from engineering, civil engineering, mining and environmental consulting, logistics and telecommunications industries.

ExcelGate Chartered Accountants Inc. has the ability to fulfil all of clients' business needs, through providing excellence and professional services to clients and, we ensure that value added service positions our firm as a future competing small sized audit firm. Though a small firm we have enough capacity to offer a full range of independent and objective advise services, and good enough to attend to customised needs by providing personalised attention through training, skilled and motivated professionals.

3. Company Accreditation and Member Associations

ExcelGate Chartered Accountants Inc. is an accredited and registered member of SAICA – (The South African Institute of Chartered Accountants)

Directors are qualified Chartered Accountants and registered members of SAICA – (The South African Institute of Chartered Accountants)

4. Our Services Portfolio

4.1. External Audit

We do perform external audits of financial statements in compliance with the International Standards on Auditing, on various accounting frameworks which include International Financial Reporting Standards for Small and Medium – Sized Entities, IFRS, GRAP, and Specific Basis of Accounting.

4.2. Independent reviews

The Companies Act was revised in 2008. During this revision, requirements for certain companies to be audited were removed. The Act has become more understanding towards startups companies and SMEs who may find a full annual audit a financial burden. During an independent review, our firm review your business's financial statements to ensure no miscalculations or other financial errors have occurred and an assurance report will issued.

Companies that do not require a statutory audit but want to provide other parties, such as banks and investors, more information about your company, our firm provide you with an independent review report. Our firm will also review and reflect information on your company's financial standing, including sales, purchases, payroll and VAT.

- ❖ Results in review opinion
- ❖ Provides moderate level of assurance

- ❖ Less onerous than a full audit
- ❖ Moderately regulated
- ❖ Based on analytical review procedures

4.3 Accounting services

ExcelGate Chartered Accountants Inc can help you with all your accounting needs. Our accounting services include, but are not limited to the following:

- ❖ Accounting officer of close corporation
- ❖ Financial information for banks and other institutions
- ❖ Development and the implementation of accounting and internal control systems
- ❖ Compilation of financial statements
- ❖ Provision of temporary financial staff
- ❖ Management statements
- ❖ Reconstructive accounting services
- ❖ Salary administration

4.4 Taxation services

Our services include, but are not limited to:

- ❖ Personal income tax planning
- ❖ Provisional tax returns completion and submission (IRP6)
- ❖ Completion and submission of annual personal income tax returns (IT12)
- ❖ Registration for income tax and provisional tax
- ❖ Tax advice and planning
- ❖ Dealing with SARS queries, objections and appeals
- ❖ VAT registrations and returns
- ❖ Corporate income tax returns completion and submission (IT 14)
- ❖ Tax clearance certificates
- ❖ PAYE registration and returns
- ❖ EMP 501's
- ❖ Tax directives
- ❖ IT14 SD

4.5. Advisory

Asset Management

- ❖ Providing GRAP/IFRS compliant fixed asset registers
- ❖ Performing assets verifications
- ❖ Performing condition assessments
- ❖ Striving to improve co-ordination across the departments in municipalities and the office of the CFO to break down the silo effect and improve asset management
- ❖ Assisting with answering of audit queries in relation to assets
- ❖ Advising on asset optimisation and alignment to service delivery requirements
- ❖ Providing training in asset management and related concepts
- ❖ Developing and advising on assets management procedures and processes

4.6 Other advisory services

- ❖ Strategy development and implementation
- ❖ Business development and analysis
- ❖ Detailed cash flow planning
- ❖ Preparation and implementation of a budget
- ❖ Business finance application guidance
- ❖ Due diligence
- ❖ Business valuations

5. Our Value Proposition

ExcelGate Chartered Accountants Inc. plans to delight its clients by delivering quality professional services. The management is capacitated to deliver quality controlled work in all assignments and coupled with professional customer care service to ensure that our firm builds valuable long-term relationship with its clients.

Our attributes are:

- ❖ A strong drive to succeed;
- ❖ Good customer relationship management;
- ❖ A hands-on management approach;
- ❖ A keen interest in basic business principles and staff relations;

6. Our Team

Tawanda Gurajena (Director)

A qualified Chartered Accountant registered with SAICA and currently firm director. Previously assistant audit manager and audit senior with a medium registered audit firm. Six years' experience as an auditor and thirteen years' experience in managerial positions, with experience in retail banking, external audit, accounting, and internal controls.

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7. Contact Details

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